

Globethics Repository (Open Repository 7) Frequently Asked Questions (FAQs)

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General Information

- **Q: What is the Globethics Repository?**

A: Globethics Repository is the institutional repository of Globethics aimed at collecting, preserving and making available scholarly information resources and documentation in the field of ethics, with a specific focus on Responsible Governance, Ethics in Higher Education, Digital and Emerging Technologies, and Inclusive Peace.

- **Q: Who manages the Globethics Repository?**

A: The Globethics Repository is managed by the InfoDoc unit and runs on a DSpace instance, named Open Repository, powered by the vendor Atmire. DSpace is an open-source repository software used by institutions to store, manage, and share digital content.

Registration and Login

- **Q: How can I register with Globethics Repository?**

A: There are 2 options to login on the Repository: either as *Globethics user* or *non Globethics user*. We strongly recommend that you use only/click on the "Globethics Login" button, and NOT the "Non-Globethics Login". By using the Globethics Login button, you have the benefit of using one single account, that is, Single Sign-On, across all services offered by Globethics. Please sign up with the email address and password you registered with Globethics.

If you are not yet registered, create your Globethics user account at <https://globethics.net/user/register>, and then sign on with your user credentials via the "Globethics Login" button.

In case you do not remember your Globethics password, do not use the link under the "Non Globethics Login", i.e. "Have you forgotten your password?", instead, click on the "Globethics Login" button, and reset your password on the Globethics Login page by clicking on the "Reset password" link at the bottom of the page (<https://globethics.net/user/password>), enter the email address you first registered with Globethics, and follow the instructions provided in the email that will be sent to your email address.

- **Q: Do I need to be logged in to access and use content on the Globethics Repository?**

A: No, most of the content is open access and does not require login. However, there are certain benefits, such as automatic notification of new content in collections, in creating a user account, and logging in.

Access and Use

- **Q: Who can access the Globethics Repository?**

A: Globethics Repository is an open repository. Anyone can access, search and browse it. Most items are openly accessible, but some may have restricted access depending on licensing or user permissions.

- **Q: Do I need an account to use Globethics Repository?**

A: In most cases, you can search and browse items without having to be logged on. In some cases, to download the files connected to an item, you must be logged on to have access to the item. However, if you want to sign up for Collections email alerts and export citations, you will need to register with the Repository.

Searching and Browsing

- **Q: How do I search for content?**

A: There are two principal ways of finding content within this Repository: *searching and browsing*. Use the search box, located on all pages, to submit your search. You can refine your search using filters located on the results page. Examples of filters include *Author, Subject, Publication date, Language, Source, Subject, Document and Item type, Has files and Open access/Restricted access*.

Navigation

- **Q: What are Communities and Collections?**

A: The Repository is organized into a hierarchical structure of **Communities, Sub-communities** and **Collections**. Communities represent the top layer. Sub-communities are further divisions of Communities. Collections contain items and files.

Each Community, Sub-community, and Collection has its own home page customized with an individual logo and information about item coverage.

- **Q: Can I easily recognize the top-level Communities?**

A: Communities reflect thematic or institutional groupings as identified by Globethics. These groups can change over time. Presently, there are nine (9) Communities in the Globethics Repository:

[Globethics Publications](#)

[Education and Research Ethics](#)

[Governance and Business Ethics](#)

[Peace and Justice Ethics](#)

[Science and Technology Ethics](#)

[Sustainability Ethics](#)

[Cultural and Social Ethics](#)

[Religious and Philosophical Ethics](#)

[Reference collections](#)

- **Q: Can I navigate the Globethics Repository in other languages than English?**

A: Yes, select Spanish (Espanol) or French (Français) from the drop down top right menu available on all pages. Other languages, e.g., Chinese and Indonesian, will be added later, as soon as these are available.

Submitting Content

- **Q: Who can submit items to the Globethics Repository?**

A: Authorized contributors such as Globethics administrators submit content to the Repository. If you wish to submit your research work/paper, contact the Repository administrator: infodoc@globethics.net.

Statistics

- **Q: What statistics are available in the Globethics Repository, and how can these be accessed?**

A: The Globethics Repository provides statistics such as *Top Items*, *Top Authors*, *Top Subjects*, and *Top Countries* to help track engagement with Collections. These statistics are accessible on the navigation menu on all pages —look for a “Statistics” Tab. Basic statistics are publicly visible, while more detailed analytics are restricted to administrators.

Author Profiles

- **Q: What is an Author Profile in the Globethics Repository?**

A: An Author Profile displays key information about contributors to the Repository, including their name, biography, institutional affiliation, ORCID ID, general research areas, and a list of their published items. [Author Profiles](#) are publicly accessible and help users discover more work by the same contributor.

Citations

- **Q: Can I export citations?**

A: Yes, as a logged in user you can export citations. This feature is available on every hierarchical level of the Repository (Community, Collections, Item). Select the dropdown menu on individual pages to export using various format options: use the BibTex (.bib) and/or RIS (.ris) format to export to your Reference Manager (for example Zotero). You can also add and export items to your personal list (mylist).



Item Sharing Options

- **Q: Can I share items via Email or Social media?**

A: Yes, email and social media (X -formerly Twitter-, Facebook, and LinkedIn) sharing options are accessible on all pages.




Terms of Service and Copyright

- **Q: What are the copyright policies?**

A: For information on copyright policies for the Globethics Repository see Globethics Terms of Service <https://globethics.net/terms-of-service>.

Syndication Feed

- **Q: What does this icon  mean?**

A: This is the icon for Syndication Feed. You will find it across Communities, Sub-communities and/or Collections. Syndication feeds allow you to stay alert about new content added to the Repository in a Community, Sub-community, and/or Collection. You can copy and paste the underlying XML data into your Feed reader or MS Outlook program.

Technical Support

- **Q: Who do I contact for help?**

A: For technical issues or questions, please contact the InfoDoc unit: infodoc@globethics.net

- **Q: What should I do if I find an error or broken link?**

A: Report any issues to the InfoDoc unit infodoc@globethics.net. Please include the item URI and a brief description of the problem.

Geneva, InfoDoc unit 11.26.25